

EVERETT CITY COUNCIL AGENDA ITEM COVER SHEET
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Amendment No. 1 to the  
Agreement for Engineering  
Services, Water Filtration Plant  
Asset Refurbishment Program,  
with KDW Salas O'Brien LLC

Briefing  
Proposed Action  
Consent  
Action  
First Reading  
Second Reading  
Third Reading  
Public Hearing  
Budget Advisory

COUNCIL BILL #  
Originating Department  
Contact Person  
Phone Number  
FOR AGENDA OF

Utilities
Mike Robinson
425-257-8884
March 16, 2016

Initialed by:  
Department Head  
CAA  
Council President

db

Water Filtration Plant  
6133 Lake Chaplain  
Road, Sultan, WA

Professional Service  
Agreement, September  
17, 2015

## Amendment No. 1

Public Works, Utilities

Authorize the Mayor to sign Amendment No. 1 to the Agreement for Engineering Services, Water Filtration Plant Asset Refurbishment Program, with KDW Salas O'Brien LLC in the amount of \$30,905.

AMENDMENT NO. 1  
TO  
AGREEMENT FOR ENGINEERING SERVICES  
WFP ASSET REFURBISHMENT PROGRAM

WHEREAS:

KDW Salas O'Brien LLC entered into an Agreement on September 17<sup>th</sup>, 2015 to perform electrical engineering services in support of the WFP Asset Refurbishment Program for the City of Everett ("City");

The City desires to amend this Agreement by adding to the scope of services in order to provide additional on call electrical engineering services and KDW Salas O'Brien is willing to amend the agreement.

NOW, THEREFORE, KDW Salas O'Brien LLC and the City do hereby agree:

The Agreement and the terms and conditions therein shall remain unchanged other than those conditions and exhibits listed below,

Section 4: Modify Paragraph D, which describes the maximum total compensation, by increasing the total maximum compensation by \$30,905. Delete the existing sentence and replacing with the following sentence:

"Total compensation, including all services and expenses, shall not exceed a maximum of one hundred eight thousand six hundred twenty dollars (\$108,620)."

Amend the previous Exhibit A; Scope of Services, and Exhibit B; Project Hours, Expense and Fee Estimate, by adding the following items:

Exhibit A1: Scope of Services, and  
Exhibit B1; project hours, Expenses and Fee Estimate

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the day and year written below:

*City of Everett, Washington*

*KDW SALAS O'Brien LLC*

By: \_\_\_\_\_  
Ray Stephanson, Mayor

By:  \_\_\_\_\_  
Scott Coward

Date: \_\_\_\_\_

Date: 2/22/16

APPROVED AS TO FORM:

Attest: \_\_\_\_\_  
Sharon Marks, City Clerk

\_\_\_\_\_  
James D. Iles, City Attorney

Date: \_\_\_\_\_

Date: \_\_\_\_\_



January 27, 2016

KDWS Project No.: 131241

Mr. Mike Robinson  
Facilities Manager  
City of Everett Public Works  
3200 Cedar Street  
Everett, WA 98201

Re: City of Everett WFP Asset Refurbishment Program  
Engineering Support Services Fee Proposal – ASR001

Dear Mike,

We appreciate the opportunity to provide this Additional Service Request (ASR) fee proposal for additional on-call electrical engineering services. We understand that services are in addition to our current City of Everett WFP Asset Refurbishment Program Engineering Support Services contract. These services will be completed by the December 31<sup>st</sup>, 2017 completion date of our current contract.

#### SCOPE OF WORK:

Additional scope of work for this ASR includes the following:

Task #6 On-Call Electrical Engineering Services: Provide an additional 200 hours of on-call electrical engineering services

#### ENGINEERING FEE AND EXPENSES:

Task	Current Contract Amount	Revised Contract Amount
1. SOP Development	\$ 9,500	\$ 9,500
2. Emergency Generator Refurbishment Assistance	6,180	6,180
3. Circuit Breaker Coordination Calibration	1,200	1,200
4. Critical Circuit Breaker Testing Services	17,940	17,940
5. Utility Transformer Testing/Metering Services	27,150	27,150
6. On-Call Electrical Engineering Support Services	15,450	46,355
Sub-Total	\$ 77,420	\$ 108,320 <del>5</del>
Expenses	300	300
Total	\$ 77,720	\$ 108,620 <del>5</del>

**TOTAL ADDITIONAL FEES AND EXPENSES**

**\$ 30,905**

We propose an additional T&E fee in the amount of \$ 30,905 for this project. We propose to invoice monthly based on progress. We appreciate the opportunity to submit a proposal for this project. If you have any questions regarding this proposal, please contact me and I will be happy to answer them.

Sincerely,



Scott A. Coward  
Senior Project Manager/Electrical Engineer  
(206) 547-1940,  
(425) 802-9030 (cell)

City of Everett - Exhibit B1

ASR001 ADDITIONAL PROJECT HOURS AND BUDGET ESTIMATE

Date: 27-Jan-16

Labor Category		Direct Salary Rates	HOURS FOR EACH TASK						Total Hours	Cost
			Task 1 (Operating Procedure)	Task 2 (Gen Return Assistance)	Task 3 (Breaker Calibration)	Task 4 (Breaker Testing)	Task 5 (Xfmr Metering Services)	Task 6 (On-Call Services)		
1 Principal		\$ 67.00							-	\$ -
2 Project Manager		\$ 62.00							-	\$ -
3 Engineer IV		\$ 58.00							-	\$ -
4 Engineer III		\$ 53.00							171	\$ 9,063
Engineer I		\$ 43.00							29	
5 Engineer		\$ 29.00							-	\$ -
6 Technical Level III		\$ 50.30					0		0	\$ 0
7 Technical Level II		\$ 48.20					0		0	\$ 0
8 Technical Level I		\$ 41.00							-	\$ -
11 Architect Level IV		\$ 42.22							-	\$ -
12 Architect Level III		\$ 45.00							-	\$ -
13 Architect Level II		\$ 35.00							-	\$ -
14 Architect Level I		\$ 38.00							-	\$ -
16 Administrative Level IV		\$ 50.00							-	\$ -
17 Administrative Level III		\$ 45.00							-	\$ -
18 Administrative Level II		\$ 40.00							-	\$ -
19 Administrative Level I		\$ 35.00							-	\$ -
Total Task Hours			0	0		0	0	0	200	
Subtotal Direct Salary Cost (DSC), \$			0	0		0	0	0	10,310	\$ 10,310
Overhead on DSC (indirect cost) @		175.00%	0	0		0	0	0	18,043	\$ 18,043
Total Labor Cost, \$			0	0		0	0	0	28,353	\$ 28,353
Expenses, \$			Task 1 (Operating Procedure)	Task 2 (Gen Return Assistance)	Task 3 (Breaker Calibration)	Task 4 (Breaker Testing)	Task 5 (Xfmr Metering Services)	Task 6 (On-Call Services)		
Printing										\$ -
Expense 2										\$ -
Expense 3										\$ -
Expense 4										\$ -
Expense 5										\$ -
Expense 6										\$ -
Expense 7										\$ -
Per Labor Hr. Tech. Charge			0	0		0			0	\$ 0
Total Expenses			0	0		0	0	0	28,353	\$ 28,353
TOTAL LABOR AND EXP			0	0		0	0	0		
Subcontractant Expenses, \$			Task 1 (Operating Procedure)	Task 2 (Gen Return Assistance)	Task 3 (Breaker Calibration)	Task 4 (Breaker Testing)	Task 5 (Xfmr Metering Services)	Task 6 (On-Call Services)		
SUB 1 -										
SUB 2										\$0
SUB 3										\$0
SUB 4										\$0
Total Subcontractant Expenses			0	0		0			0	\$0
TOTAL SUBCONSULTANTS			0	0		0	0	0	0	\$0
Subcontractant Admin Markup		5.0%	0	0		0	0	0	0	\$0
Subtotal Cost by Task			0	0		0	0	0	28,353	\$ 28,353
FEE (% of Total DSC & Overhead)		9.0%	0	0		0	0	0	2,552	\$ 2,552
Federally Funded FEE (% of DSC Only)		0.0%	0	0		0	0	0	0	\$ 0
Next Year's Labor Escalation*		1.0%	0	0		0	0	0	0	\$ 0
TOTAL ESTIMATED COST AND FEE, \$			Task 1 (Operating Procedure)	Task 2 (Gen Return Assistance)	Task 3 (Breaker Calibration)	Task 4 (Breaker Testing)	Task 5 (Xfmr Metering Services)	Task 6 (On-Call Services)	30,905	\$ 30,905

\* Next year's labor escalation was calculated assuming

0.0%

of the work would be completed next year.

Enter data in yellow & green shaded cells only. Other formula cells are locked to prevent accidental changes. There is no password protection.

Overall Project Multiplier	3.00
Profit as a % of Direct Salary Cost (DSC)	24.8%



City of Everett - Exhibit B1

ASR001 ADDITIONAL PROJECT HOURS AND BUDGET ESTIMATE

Date: 27-Jan-16

Labor Category	Direct Salary Rates	HOURS FOR EACH TASK						Total Hours	Cost
		Task 1 (Operating Procedure)	Task 2 (Gen Return Assistance)	Task 3 (Breaker Calibration)	Task 4 (Breaker Testing)	Task 5 (Xfmr Metering Services)	Task 6 (On-Call Services)		
1 Principal	\$ 67.00							-	\$ -
2 Project Manager	\$ 62.00							-	\$ -
3 Engineer IV	\$ 58.00							-	\$ -
4 Engineer III	\$ 53.00							171	\$ 9,063
5 Engineer II	\$ 43.00							29	\$ -
6 Engineer I	\$ 29.00							-	\$ -
7 Technical Level III	\$ 50.30							0	\$ -
8 Technical Level II	\$ 48.20							0	\$ -
9 Technical Level I	\$ 41.00							-	\$ -
10 Architect Level IV	\$ 42.22							-	\$ -
11 Architect Level III	\$ 45.00							-	\$ -
12 Architect Level II	\$ 35.00							-	\$ -
13 Architect Level I	\$ 38.00							-	\$ -
14 Administrative Level IV	\$ 50.00							-	\$ -
15 Administrative Level III	\$ 45.00							-	\$ -
16 Administrative Level II	\$ 40.00							-	\$ -
17 Administrative Level I	\$ 35.00							-	\$ -
Total Task Hours		0	0	0	0	0	0	200	\$ 10,310
Subtotal Direct Salary Cost (DSC), \$		0	0	0	0	0	0	10,310	\$ 18,043
Overhead on DSC (indirect cost) @ 175.00%		0	0	0	0	0	0	18,043	\$ 28,353
Total Labor Cost, \$		0	0	0	0	0	0	28,353	\$ 28,353
Expenses, \$									
Printing									\$ -
Expense 2									\$ -
Expense 3									\$ -
Expense 4									\$ -
Expense 5									\$ -
Expense 6									\$ -
Expense 7									\$ -
Per Labor Hr. Tech. Charge		0	0	0	0	0	0	0	\$ -
Total Expenses		0	0	0	0	0	0	0	\$ -
TOTAL LABOR AND EXP		0	0	0	0	0	0	28,353	\$ 28,353
Subcontractant Expenses, \$									
SUB 1-		Task 1 (Operating Procedure)	Task 2 (Gen Return Assistance)	Task 3 (Breaker Calibration)	Task 4 (Breaker Testing)	Task 5 (Xfmr Metering Services)	Task 6 (On-Call Services)		Sub Expenses
SUB 2									\$0
SUB 3									\$0
SUB 4									\$0
Total Subcontractant Expenses		0	0	0	0	0	0	0	\$0
TOTAL SUBCONSULTANTS		0	0	0	0	0	0	0	\$0
Subcontractant Admin Mark-up	5.0%	0	0	0	0	0	0	0	\$0
Subtotal Cost by Task		0	0	0	0	0	0	28,353	\$ 28,353
FEE (% of Total DSC & Overhead)	9.0%	0	0	0	0	0	0	2,562	\$ 2,562
Federally Funded FEE (% of DSC Only)	0.0%	0	0	0	0	0	0	0	\$ -
Next Year's Labor Escalation*	1.0%	0	0	0	0	0	0	0	\$ -
TOTAL ESTIMATED COST AND FEE, \$		0	0	0	0	0	0	30,905	\$ 30,905

\* Next year's labor escalation was calculated assuming 0.0% of the work would be completed next year.

Enter data in yellow & green shaded cells only. Other formula cells are locked to prevent accidental changes. There is no password protection.

Overall Project Multiplier 3.00

Profit as a % of Direct Salary Cost (DSC) 24.8%